

Chief Executive  
06 FEB 2017  
Democratic Services



**PEEBLES COMMON GOOD FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Tweeddale Astronomical Society</p> <p>Telephone No:</p>
<p>Address to which payment should be made:</p>	<p>As above</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Tweeddale Astronomical Society bases its activities in Peebles and has over 45 regular members, the majority of whom reside in Peebles itself, but others who attend come from across the Borders, Edinburgh and the Lothians. Astronomy is both a practical and educational hobby with a wide appeal and the Society draws its membership from a diverse range of backgrounds and ages. We aim to provide a supportive environment to enable people to develop their knowledge and skills around the hobby, develop an appreciation of the night sky and share their learning with others. No particular qualifications are required to become a member or attend our events, just a general interest in Astronomy, an open mind and a desire to learn, make friends and have fun.</p> <p>We hold regular meetings at the Peebles Community Centre involving presentations on different aspects of Astronomy given by our own members and by guest speakers from a range of sources including the Royal Observatory, Edinburgh and the University of Glasgow. We are extremely fortunate to have access to dark skies in the area around Peebles and we hold regular viewing sessions at the Osprey Centre, Kailzie Gardens just outside the town. This venue has recently been nominated as a 'Dark Sky Discovery Site', where the general public can safely view the sky away from the effects of light pollution. Our viewing sessions give people the opportunity to develop knowledge of the night sky and gain practical skills using telescopes and binoculars. Our meetings are not restricted to just our members, but are open to everyone.</p> <p>The Society has grown very rapidly since its formation. Attendance at meetings and events is consistently high and the Society takes a co-productive approach to work with partner organisations and communities to offer experiences which meet the desired outcomes for</p>

those communities: educational learning, confidence building, networking across ages and social backgrounds, mentoring and the development of technology skills. The Society has established partnerships with local youth groups, schools, sheltered housing groups, U3A and has supported several students undertaking their DoE Award. Through these partnerships we have experienced significant demand to offer activities and events which promote learning about the night sky and our place in the universe. Feedback following these outreach activities has been very positive and we invariably receive requests for repeated or extended interactive opportunities.

Astronomy brings together people of all ages, backgrounds and ability and appeals to both males and females. It helps young people develop respect for equipment whilst encouraging adults to develop new technological skills. It also teaches everyone the value of patience and the rewards of perseverance. We see this pairing of youth and experience as an important element of the Society and people often come to meetings or events as a family or in friendship groups. We believe that the opportunities offered by the hobby of Astronomy and the activities provided by the Tweeddale Astronomical Society, support a wider philosophy of community capacity building, support networking across communities and equal access for all.

Assistance Requested

Please indicate the sum requested and the purpose for which it will be used:

This application is for a sum of £5,000, approximately 17% of the total project cost of £30,000. The project is aimed at establishing a focal point for the Society, whilst at the same time allowing us to build on the community relationships we have already established through our activities in the local area. It will enable us to extend and enhance our outreach activities by delivering inspirational and memorable experiences to schools and community groups of all ages and abilities. The Society wishes to support the wider promotion of 'community capacity building' and 'resilient communities' by offering more tailored opportunities to a wider range of people.

To achieve our goals we have already purchased a secure equipment storage unit and sited it adjacent to our viewing site at the Osprey Centre, Kailzie. This will safely house the two telescopes and other equipment we will purchase. Whilst it will be possible in certain circumstances to transport the equipment to other venues, locating it next to our meeting area and viewing site will ensure its use is maximised during Society meetings, but also means that the existing meeting facilities at Kailzie can be used for stargazing outreach events involving partner organisations, community groups and the wider public. With a view to this, all facilities are accessible for those with physical disability or frailty, including people who require the use of wheelchairs and mobility aids.

The Society currently relies on the use of one small donated telescope and the kindness of a few members who bring along their own telescopes to Society and outreach events. This equipment can be heavy and the optics easily knocked out of alignment, so having our own equipment securely stored on site will help reduce the potential for accidents or injury. It will also promote a sense of ownership within the Society. With the funds raised we intend to purchase a large Dobsonian reflector telescope for viewing planets and deep sky objects and also a solar scope designed to safely observe our Sun. With its 24inch mirror, the Dobsonian will be the largest telescope operating in the Borders and will not only enable users to view well known objects in great detail, but also observe many targets that would be well beyond the capabilities of smaller instruments, significantly enhancing their enjoyment of the hobby. The combination of this instrument and the dark sky environment we enjoy here will also attract enthusiasts from other areas, thereby promoting tourism and benefiting local business.

For visual use of the telescopes, we will purchase a range of quality eyepieces suitable for use by members of the public who might be unfamiliar with using telescopes or those wearing eyeglasses. We will also buy a CCD camera system which Society members can use to take photographs of stars, planets or 'deep sky' objects, extending their knowledge and enjoyment of the hobby and enabling them to share their interest with others. The camera system will also be able to stream 'live' images from the telescopes outside and we will buy a laptop computer and projector system which will receive these images inside the Osprey Centre and display them on a large screen, allowing audiences to take a 'live' guided tour of the Sun or night sky. This will be particularly suitable for larger groups and for those with visual or

	<p>physical disabilities or frailties, enabling their participation in viewing the night sky or the Sun safely from a comfortable indoor environment.</p> <p>Those who will benefit from the success of this project through organised outreach events will be primary schools and nursery groups, Peebles High School, Peeblesshire Youth Trust, Tweeddale Youth Action, Brownies, Guides and Scouts undertaking their Science or Astronomy related badges, Pony Clubs undertaking their Astronomy badges, sheltered housing groups, social centres for older and disabled people, U3A, Peebles Camera Club, third sector organisations supporting socially disadvantaged people, as well as the general public attending Society open evenings and events.</p>
<p>When will the donation be required:</p>	<p>March 2017, to enable the release of other funding and the purchase of the main telescope in a timeframe which will allow sufficient time for familiarisation and training prior to the start of the Society's 2017/18 season.</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>October 2016: Purchase and installation of 20ft storage container at Kailzie Gardens.</p> <p>February 2017: Framing, insulation and service/security fit out of storage container</p> <p>March 2017: Purchase of laptop, software, projector and screen</p> <p>April 2017: Place order for T600 Dobsonian telescope from SkyVision/Altair Astro; purchase of camera system, eyepieces, solar telescope, mount and accessories</p> <p>September 2017: Take receipt of T600 telescope and begin operational training.</p> <p>£30,000</p> <p>£1,500 (raised through activities such as calendar sales, raffles, balloon race, etc)</p> <p>In May 2016 we were awarded £9700 by Awards For All, Scotland.</p> <p>In September 2016 we were given an offer of £5000 by the Scottish Borders Council Community Grant Scheme conditional on our achieving matched funding of £25,000.</p> <p>We have very recently been granted Registered Charity status (Charity # SC047071). The John M Archer Trust has offered the Society a donation of £10,000. In recognition of this donation, we intend to</p>

	name the scope 'The Archer Telescope'.
<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>Supporting documents provided: Funding offer from Awards For All, Scotland Funding Offer from SBC Donation offer from The John M Archer Trust Copy of Society accounts 2015/16 Project budget breakdown</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: ✓</p> <p style="text-align: center;">Dr Tom Johnston</p> <p>Position Held: Chair</p> <p>Date: 30th January, 2017</p>	
<p><b>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</b></p>	
<p>This completed form, accounts and any supporting details should be submitted to Kathleen Mason Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 826772</p>	



Mr. Thomas Watters Johnston  
Tweeddale Astronomical Society

18.05.2016

**Project ID: 0010282244**

Dear Mr. Johnston

**Awards for All Scotland  
Conditional grant offer**

I am pleased to tell you that we would like to make your organisation a conditional grant offer of £9,700 for the following project:

**Promoting community access to astronomy in the Borders**

**What happens next**

We'll post you confirmation of this conditional grant offer and the terms and conditions of grant, to the registered address you gave for your organisation in the application form. The conditional offer letter contains a declaration to be signed and returned to us to accept the grant and a checklist of documents we need from you before we can confirm the grant offer.

You mustn't start your project until we've received and approved the documents you send us. We aim to check everything and get back to you within 10 working days of receiving your documents.

Once you've sent us everything we need, we'll write to you to confirm your grant. Our confirmation letter will also give the date that we'll announce the grant to the public and the media, so make sure that news of the grant is not shared or made public until then.

If you've any questions about this letter or the conditional offer, please contact Caitlin Logan

Congratulations on receiving a conditional grant offer. We look forward to hearing from you shortly.

Yours sincerely

Anna Oliver  
Funding Manager



Mr. Thomas Watters Johnston  
TweedAstros

16 June 2016

**Project ID: 10282244**

Dear Thomas Watters

A payment of £9700.00 for the above project will shortly be made by BACS into the following bank account:

Sort code:

Account number:

If your bank details have changed and you no longer want us to pay funds into this account, tell your funding officer as soon as possible so we can update your details for future payments. As this payment has already been made to the above account, we advise you to contact your bank to arrange transfer of the funds into your chosen account if necessary.

If the above bank details are incorrect and you are not aware of any changes to the account you asked us to use, contact your funding officer immediately.

There is no need to contact us if the details are correct.

Yours sincerely

The Grants Payment Team  
Big Lottery Fund

Email:

Telephone:

.....  
Big Lottery Fund  
Apex House  
3 Embassy Drive  
Edgbaston  
Birmingham B15 1TR

(for those with a hearing or speech impairment)

[www.biglotteryfund.org.uk](http://www.biglotteryfund.org.uk)

UK Chair  
Peter Ainsworth

England Chair  
Nat Sloane

UK Chief Executive  
Dawn Austwick

.....  
We are committed to bringing real improvements to communities and to the lives of people most in need



INSPIRING PEOPLE



RETURNED BY POST 14 OCT 2016.



Chief Executive Department

Dr Tom Johnston  
Chairman  
Tweeddale Astronomical Society

Please ask for: *Linda Cornwall*

Our Ref: LC

E-Mail:

Your Ref:

Date: 30<sup>th</sup> September 2016

Dear Dr Johnston

## SCOTTISH BORDERS COUNCIL COMMUNITY GRANT SCHEME – GRANT OFFER LETTER

Ref No CGS/30/16

Application Name: Promoting Astronomy in Borders

I am pleased to inform you that the Scottish Borders Council Community Grant Scheme has agreed to offer a grant of £5,000 to your organisation towards the cost of the above application.

### **Reference Number**

Each grant application has its own unique reference number. Your unique reference number for this grant is shown above. Please use this reference on all correspondence to avoid any delays in processing.

### **Accepting this Offer**

Please read this letter and all its attachments carefully paying particular attention to the Terms and Conditions attached to the offer.

If you accept the offer and agree to meet all relevant Terms and Conditions, **please return one full signed copy of this offer letter within 3 weeks** of the date shown above. Please note that your Chair, Vice-Chair, Secretary or Treasurer should sign the letter.

**You must not detach the Terms and Conditions from the signed offer letter that you return to us. They are part of the contract between us.**

### **Terms and Conditions**

We can only pay you the grant if your organisation accepts our Terms and Conditions. Our standard Terms and Conditions are attached to this letter. Please read them carefully. They help us make sure that the money is spent correctly and meets our evaluation and monitoring requirements.

**Additionally, the Scottish Borders Council Community Grant Scheme may apply some additional Terms and Conditions to specific grants. Any additional Terms and Conditions for your grant are listed below.**

### **Additional Terms and Conditions**

- The offer of grant is conditional on match-funding being achieved for the project. The grant monies will be released when written confirmation is received that full funding is in place



INVESTOR IN PEOPLE

By accepting our Terms and Conditions you also agree to meet our evaluation and monitoring requirements. These may vary according to the nature of your grant and may involve a meeting during or on completion but they will always include a requirement for you to complete and return the attached Grant Evaluation Form within 12 months from the date of acceptance of the offer of grant. For monitoring and evaluation purposes, it would appear that your project meets the following Community Grant Scheme outcome and your organisation will require to report on how this outcome has been met at the end of the grant period:-

- Communities have more access to better quality local services or activities

### **How to claim your grant**

You can claim your grant by returning **one full signed copy of the offer letter** to the Grants Co-ordinator, Strategic Policy Unit, Chief Executive Department, Scottish Borders Council.

### **Your contact details**

If you have any questions about this offer, its Terms and Conditions or the evaluation requirements, please contact the Strategic Policy Unit, Chief Executive Department, Scottish Borders Council, as soon as possible.

**Linda Cornwall  
Grants Co-ordinator  
Strategic Policy Unit  
Chief Executive Department  
Scottish Borders Council  
Council Headquarters  
Newtown St. Boswells  
TD6 0SA**

I wish you every success and look forward to hearing from you shortly.

Yours sincerely,

## **SCOTTISH BORDERS COUNCIL COMMUNITY GRANTS SCHEME**

**CGS/30/16**

**Promoting Astronomy in Borders**

I am authorised on behalf of the organisation named above to accept this offer of grant on the Terms and Conditions stated.

Name DR. TOM JOHNSTON

Position in Organisation CHAIR

Signature \_\_\_\_\_

Date 14 OCT 2016

**THE JOHN M. ARCHER CHARITABLE TRUST  
10 BROUGHTON PLACE LANE  
EDINBURGH  
EH1 3RS**

Dr Tom Johnston  
Chairman  
Tweeddale Astronomical Society

18<sup>th</sup> January 2017

Dear Dr Johnston,

Thank you for your letter and email of 11<sup>th</sup> and 12<sup>th</sup> January respectively in which you give details of the fundraising efforts of the Tweeddale Astronomical Society to purchase a 24 inch reflector telescope, an image projection system and storage facility.

As advised to you in our email of 6<sup>th</sup> September 2016, the Trustees of The John M. Archer Charitable Trust would not be able to give a £10,000 donation to you until you obtained charitable status. We are delighted that you state this has now been achieved and that the telescope would carry the name 'Archer'.

As for the timing of our donation, this will be triggered by our Trustees receiving confirmation that the Peebles Common good fund, or the like, along with our donation will allow the Scottish Borders Council to release their £5,000. This will reach your funding target of £30,000. This offer by us will hold until our next Trustees meeting on the 15<sup>th</sup> March 2017.

I hope this letter is of help and many congratulations on all your efforts.

Yours sincerely,

Gilbert B. Archer

Trustees: Mrs I. Archer, Mrs C. Fraser, Gilbert B. Archer DL, Miss I.C. Archer

Charity No: SC010583

## TWEEDDALE ASTRONOMICAL SOCIETY

### Income & Expenditure Account for the year ended 30th June 2016

<u>Income</u>	<u>£</u>	<u>Expenditure</u>	<u>£</u>
Awards for all Grant	9700.00		
<b>Membership Subs-</b>		Rent- Drill Hall	52.50
39 Adults @ £10/£5	380.00	Affiliation Fee-Drill Hall	25.00
7 Couples @ £18	126.00	Rent-Kailzie Gardens	60.00
3 Family @ £15	45.00	AGM & BBQ Expenses	51.65
1 Associate	5.00	IT Website	138.83
5 Honorary	<u>0</u>	FAS Membership inc Insurance	58.00
<b>(Total Members to date 62*)</b>		Purchase of Calendars	230.00
Meeting Collections	111.00	Donation to Peebles Peace Charity(Books)	25.00
Xmas Party Evening	180.00	Cost of Food - Xmas Party Evening	100.00
Xmas Party Raffle	76.00	Purchase of Raffle Prizes-Xmas Party Evening	39.12
Sale of books/mags	18.50	Royal Observatory Outing	131.50
Planetarium	513.00	Planetarium	539.28
Sale of calendars	380.85	Astrophotography	36.00
Surplus on sale of knitwear	28.70	Sundries	164.92
Royal Observatory	220.00	Balloon Launch	363.10
Astrophotography	166.00	Balloon Race	<u>50.00</u>
Balloon Launch-sponsorship	500.00		2064.90
Balloon Race	400.00	Surplus for period	<u>10786.66</u>
Bank Interest	<u>1.51</u>		
	<b><u>12851.56</u></b>		<b><u>12851.56</u></b>

**Notes\* : 57 Paying Members, 5 Honorary (+1 Patron)**

## TWEEDDALE ASTRONOMICAL SOCIETY

### Balance Sheet as at Year End 30th June 2016

<u>Liabilities</u>	<u>£</u>	<u>Assets</u>	<u>£</u>
Capital Br For	924.55	<b>Equipment-</b>	
Less: Jessops Scope donated to Kingsland Primary School	<u>50.00</u> 874.55	Small Refractor	20.00
		Skywatcher	100.00
		Glow Lights	<u>15.80</u>
Surplus for period	<u>10786.66</u>	<b>Other- Banners</b>	135.80
		<b>Stock -</b>	<u>35.00</u> 170.80
		Knitwear	54.00
		Cash in hand	85.54
		Cash in Bank -	
		Restricted Fund(Lottery)	9700.00
		Other Funds	<u>1650.87</u> <u>11350.87</u> <u>11436.41</u>
	<u>11661.21</u>		<u>11661.21</u>

I have examined the Accounts of the Tweeddale Astronomical Society for the year 2016 of which the foregoing is a summary, compared them with the books and vouchers produced to me, and found them to be in accordance therewith.

IG Laing FCIBS  
Hon Auditor  
26th July 2016

**Tweeddale Astronomical Society  
Project Budget Breakdown**

<b>Item or Activity</b>	<b>Total Cost of Item</b>
Telescope and accessories	£24000
Solar scope & mount	£2000
Eyepieces	£750
CCD Camera	£800
Laptop	£500
Projector	£500
Projector screen	£50
Building materials	£500
Storage container	£1800
Labour costs	£300
<b>Totals</b>	<b>£31200</b>